



CYPRESS RECREATION AND COMMUNITY SERVICES
5700 Orange Avenue, Cypress, CA 90630 (714) 229-6780
2012 SUMMER CONCERT PROPOSAL



PERFORMANCE GROUP NAME: _____

TYPE OF MUSIC: _____

NAME OF CONTACT: _____

ADDRESS: _____

CITY: _____ ZIP: _____

WEBSITE: _____

EMAIL ADDRESS: _____

OFFICE PHONE:(_____)_____ CELL PHONE: (_____)_____

What is the most efficient way to be contacted? Email Office Phone Cell Phone

CHARGE FOR PERFORMANCE: \$ _____

REQUIRED SET UP TIME for 6:00pm concert _____
(Staff will be onsite at 2:00pm)

REQUIRED TEAR DOWN TIME for concert ending at 8:00pm _____

Please indicate any equipment needs:
(i.e. Stage extensions, # of chairs(max 55) or tables(max 16):

REQUIREMENTS FOR 2012 Concert Series

- 1.5 hour performance with 30 minute intermission - 6:00-8:00pm
- Must use City assigned Sound & Light Company
- Municipal experience
- Demo CD, online music clip, or something comparable (Include in submission)
- Photo for promotional purposes (Include in submission)
- Description of group for promotional purposes (Include in submission)

PLEASE LIST MUNICIPALITIES THAT YOU HAVE CONTRACTED WITH IN THE PAST:	
Name of Agency & Contact Name:	Phone:
_____	(____) _____
_____	(____) _____

PREFERRED PERFORMANCE DATE: Please rank 1-4 ~ 1 - being first choice & 4- being last choice

____ SATURDAY, JUNE 9, 2012 ____ SATURDAY, AUGUST 4, 2012

____ SATURDAY, JUNE 16, 2012 ____ SATURDAY, AUGUST 18, 2012

ADDITIONAL COMMENTS

Evaluation and Selection of Performance Groups

The City retains sole discretion to evaluate the proposals and may make an award to enter into a contract with a selected entertainment group deemed to have the most responsive proposal based on criteria to include, but not be limited to, a fair and reasonable budget; the group’s qualifications, experience, and capabilities to provide the outlined services on behalf of the City; references indicating experience with similar performances; and ability to work with staff.

Non-Obligation/Rights of the City

Receipt of proposals does not obligate the City in any way to engage any performers. The City reserves the right to reject any or all proposals, wholly or in part, at any time, without penalty. The City shall retain the right to abandon the proposal process at any time prior to the actual execution of a contract with a performance group, and the City shall bear no financial or other responsibility in the event of such abandonment. The City reserves the right to negotiate any and all final terms and conditions of agreements entered into to include length and scope of services, and compensation.

Please return this document by February 13, 2012 to:
Cypress Senior Center, 9031 Grindlay Ave. Cypress, CA 90630 ATTN: Candice Cheung

SIGNATURE _____ DATE _____